

# **0590 - Workforce Education Department**

## **Final Progress Report for the reporting period July 1, 2003 - June 30, 2004**

### **Section I. Agency Update and Assessment**

**1. Emerging Issues at the Federal (National) or State level affecting the agency.**

Pending reauthorization of the Workforce Investment Act (WIA) could potentially have an adverse impact on direct services of the adult education program and rehabilitation services. If these programs are required to financially support the One-Stop centers as presently proposed under WIA reauthorization from existing funding, it means that direct funding to local programs will be decreased resulting in a reduction in direct services to students and clients. At present, adult education and rehabilitation services are meeting the mandated requirements of WIA in the One-Stops by providing in-kind services. Emerging issues for federal Carl Perkins funding include proposals to require strengthened relationships between secondary and postsecondary partners. It has been proposed that all secondary programs must demonstrate these relationships as a part of the local grant process. This model will bring the Tech Prep concept to all Perkins projects. The Governor's Dislocated Workers Task Force unit is providing services as defined in the contract. The continuation of funding is dependent upon reauthorization of the WIA.

**2. Status of any new initiatives funded from General Revenue or General Improvement funds in the 2003 Legislative Sessions and other changes made through General Legislation.**

No new initiatives were funded during this timeframe.

**3. Discuss significant factors internal and external to the agency affecting agency performance.**

Budget issues would be the only significant factors affecting our agency performance.

**4. Provide comments on the usefulness and reliability of performance measures.**

We feel these performance measures are both useful and reliable.

**5. Discuss significant uses of line item flexibility in this report period (agencies operating under Performance-Based Appropriations only).**

N/A

**Section II. Performance Indicators****Program 1:** Agency Administration**Goal 1:** Provide leadership and administrative support.**Objective 1:** Provide administrative and fiscal resources to support the agency.

<u>Measure Number</u>	<u>Performance Indicators</u>	<u>Annual Target</u>	<u>FY04 Actual</u>	<u>Comments</u>
1	Number of prior year audit findings repeated in subsequent audits	0	No repeat findings	
2	Percentage of agency staff in the administration program compared to the total agency positions	25%	22.11%	
3	Percentage of agency budget in the administration program compared to the total agency budget	3.5%	2.7%	

**Comments on performance matters related to Objective 1:**

**Program 2:** State Workforce Development Oversight and Support Services

**Goal 1:** Establish and maintain a system to enable local providers to operate efficiently, effectively, and economically.

**Objective 1:** Ensure that career and technical education programs are initiated, supported, operated, and monitored in compliance with applicable federal and state laws, regulations, and policies.

<u>Measure Number</u>	<u>Performance Indicators</u>	<u>Annual Target</u>	<u>FY04 Actual</u>	<u>Comments</u>
1	Percentage of state and federal compliance and technical assistance reports for secondary career and technical education programs reviewed by staff	100%	100%	
2	Number of career and technical education providers receiving onsite reviews	20% of LEAs	20%	

**Comments on performance matters related to Objective 1:**

**Program 2:** State Workforce Development Oversight and Support Services

**Goal 1:** Establish and maintain a system to enable local providers to operate efficiently, effectively, and economically.

**Objective 2:** Ensure that adult education programs are initiated, supported, operated, and monitored in compliance with applicable federal and state laws, regulations, and policies.

<u>Measure Number</u>	<u>Performance Indicators</u>	<u>Annual Target</u>	<u>FY04 Actual</u>	<u>Comments</u>
1	Percentage of state and federal compliance reports and technical assistance reports for adult education programs reviewed by staff	100%	100%	
2	Percentage of adult education and career and technical education instructors receiving staff development/in-service training	40%	Ad. Educ. Staff--80% and Career & Tech. Educ. Staff--51%	
3	Number of adult education providers receiving onsite reviews	60%	60%	

**Comments on performance matters related to Objective 2:**

**Program 2:** State Workforce Development Oversight and Support Services

**Goal 1:** Establish and maintain a system to enable local providers to operate efficiently, effectively, and economically.

**Objective 3:** Provide Governor's Dislocated Worker Task Force rapid response services for dislocated workers.

<u>Measure Number</u>	<u>Performance Indicators</u>	<u>Annual Target</u>	<u>FY04 Actual</u>	<u>Comments</u>
1	Percentage of eligible dislocated workers seeking assistance who receive information and services	100%	100%	

**Comments on performance matters related to Objective 3:**

**Program 2:** State Workforce Development Oversight and Support Services

**Goal 1:** Establish and maintain a system to enable local providers to operate efficiently, effectively, and economically.

**Objective 4:** Ensure eligible veterans access to educational benefits.

<u>Measure Number</u>	<u>Performance Indicators</u>	<u>Annual Target</u>	<u>FY04 Actual</u>	<u>Comments</u>
1	Number of veterans' training and education programs reviewed by staff for approval	80-100%	100%	

**Comments on performance matters related to Objective 4:**

**Program 3:** Federal Surplus Property Agency

**Goal 1:** Ensure that eligible Arkansas recipients are provided access to federal surplus property.

**Objective 1:** Coordinate the acquisition and distribution of federal surplus property.

<u>Measure Number</u>	<u>Performance Indicators</u>	<u>Annual Target</u>	<u>FY04 Actual</u>	<u>Comments</u>
1	Increase in the acquisition value of property donated	+2% over previous year	53.32%	Year 2003 was \$7.6 million and Year 2004 was \$11.7 million

**Comments on performance matters related to Objective 1:**

Year 2004 figures include one airplane acquisition with a value of \$4,103,750

**Program 4: Adult Education Grants**

**Goal 1:** Ensure that all adult education programs are provided resources to operate efficiently, effectively, and economically.

**Objective 1:** Distribute resources to adult education providers according to applicable federal and state laws, regulations, and policies.

<u>Measure Number</u>	<u>Performance Indicators</u>	<u>Annual Target</u>	<u>FY04 Actual</u>	<u>Comments</u>
1	Percentage of adult education providers receiving staff development training: Administrators	100%	100%	
2	Percentage of adults (over age 18) with less than a high school diploma served by programs funded through the adult education grant program	8%	11%	
3	Percentage of eligible adults (functioning below the 8.9 grade level) served by local literacy councils at a rate equal to or greater than the national average	6%	5.1%	This is the current percentage as of 7/28/04. This percentage will rise later when all information is received from the literacy councils.
4	Percentage of adult education providers receiving staff development training: Instructors	40%	65%	

**Comments on performance matters related to Objective 1:**



**Program 5:** Career and Technical Education Grants

**Goal 1:** Ensure that all career and technical education programs are provided resources to operate effectively, efficiently, and economically.

**Objective 1:** Distribute resources to career and technical education providers according to applicable federal and state laws, regulations, and policies.

<u>Measure Number</u>	<u>Performance Indicators</u>	<u>Annual Target</u>	<u>FY04 Actual</u>	<u>Comments</u>
1	Number of students served through the career and technical education grant program: secondary programs <ul style="list-style-type: none"> <li>- postsecondary programs</li> <li>- adult apprenticeship programs</li> <li>- youth apprenticeship programs</li> <li>- Tech-Prep programs</li> <li>- short-term adult skills programs</li> <li>- special populations programs</li> </ul> *contingent upon funding & local initiative	133,874	140,425	
2	Percentage of support for new program start-up and equipment replacement provided to local programs through the career and technical education grant program	90% of equipment cost for 65% of programs	89% of equipment cost for 76.8% of programs	

**Comments on performance matters related to Objective 1:**